IT and Archiving Internship

For 36 years, Corporate Accountability International has successfully challenged corporations like Nestlé, General Electric, and Philip Morris to halt abusive practices that threaten human rights, public health, the environment and our democracy. The organization is leading campaigns challenging some of the world’s most powerful industries in food and agriculture, water and tobacco. Our internships are a unique opportunity to gain valuable organizing and non-profit experience. This is a hands-on program, designed to mentor and cultivate students interested in social justice, strengthen their understanding of a fast-paced campaign organization, and prepare them with the skills and experience necessary to challenge corporate abuse.

This is a skills-building internship in which interns will take on significant projects to advance Corporate Accountability International’s mission, including the Think Outside the Bottle and Public Water Works! Campaigns to challenge corporate control of water, the Value [the] Meal campaign to challenge corporate abuse of our food, and the campaign to Challenge Big Tobacco. The projects will be coupled with training sessions on action planning, campaign research, media outreach, fundraising, technology and many other topics.

The IT and Archiving Intern will work closely with our technology department to organize, digitize, and catalogue important historical material related to two major, long-running campaigns. In addition they will assist with the maintenance and building of computers, as well as special projects in the technology department.

MAJOR RESPONSIBILITIES:

- Spearhead the archiving project, scanning and archiving important historical material related to influential and long-running campaigns;
- Assist with the refurbishing and maintenance of computers, and special projects in the technology department;
- Options to pursue special projects in video production, photography, and digital media.

QUALIFICATIONS:

- Demonstrated commitment to corporate accountability and/or progressive social change;
- Excellent written and verbal communication skills;
- Excellent organizational skills and meticulous attention to detail;
- Self-motivated and the ability to juggle several tasks while meeting deadlines;
- Experience in a high-energy campaign or non-profit setting preferable;
- Aptitude for technology;
- Experience with computer hardware a plus;
- Experience with databases and/or archiving a plus.

DETAILS:

Location: Boston, MA

Duration: Please see online application for current openings and internship dates.

Compensation: This is an unpaid internship, however, $200 toward transportation will be provided and students may receive course credit for their internship.

Training: Classroom sessions and ongoing trainings will be provided by senior campaign staff.

TO APPLY: Please visit www.stopcorporateabuse.org/internships. Attach your resume to the online application, and please include a cover letter and list of three references. Please let us know where you heard about the position. If you are having trouble uploading, please email your materials to Michaela Howard at internships@stopcorporateabuse.org.

Corporate Accountability International is an equal opportunity employer and an inclusive organization. People of color, women, and GLBTQ people are strongly encouraged to apply.