Job Title: Laboratory Technician
This is a full time opportunity starting May/June 2014.

Company Description

Addgene is a thriving, non-profit company that facilitates biomedical research and discovery. Addgene assists scientists by archiving their plasmid DNA samples and distributing these samples to researchers who need them for future experiments. Broad availability of these unique research materials promotes both the progress of research and Addgene’s mission to increase collaboration in the scientific community.

Addgene is currently seeking a Laboratory Technician to join our team. Laboratory technicians perform a wide variety of activities designed to assist academic scientists in archiving their plasmid DNA samples and distributing the samples to researchers who need them for future experiments.

Addgene is a dynamic and collaborative workplace. Our energetic team is dedicated to making a difference within the organization and in the larger scientific community. We support team building activities outside of work, including volunteer projects, social gatherings, and sporting events. This is a terrific opportunity become part of a young, growing company and to contribute to an important resource for the scientific community.

Learn more about the company at www.addgene.org/careers

Job Description

As a Laboratory Technician at Addgene you will perform a wide range of activities, including:

• Process incoming DNA samples: use Addgene’s computer software to track incoming samples, transform DNA into bacteria, grow and store bacteria.

• Fulfill requests for DNA samples: prepare samples for shipment, print order fulfillment documents, and package samples into boxes for shipment.

• Conduct quality control of DNA samples: Prepare DNA and conduct restriction digests.

• Perform lab maintenance: order consumables, prepare media, prepare LB agar plates and stabs.

• Miscellaneous laboratory and office tasks, including working with other members of Addgene on special projects and assignments.

Job Qualifications

Candidates should be self-motivated, organized individuals who want to be a part of Addgene’s mission. Specific qualifications include:

• B.S. (preferred) or B.A. in biological sciences with 0-2 years’ experience of an Associates’ degree with 2-3 years’ experience in a laboratory environment

• Excellent organizational skills and attention to detail

• Familiarity with pipetting and using sterile technique

• Familiarity with general computer software, including MS Office and web applications