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Welcome to the second issue of the Roxbury Community College CareerFocus Magazine. I am pleased to announce that RCC has been recertified as an “Achieving the Dream Leader College” by the national Achieving the Dream initiative. The recertification recognizes RCC’s commitment to improving student success and equity, and demonstrating important student success metrics over a three-year period. Leader Colleges embody the goal of Achieving the Dream: lasting change that helps more students reach their goals.

In addition, RCC was endorsed by the Massachusetts Life Sciences Education Consortium (MLSEC) for our degree in Biotechnology and certificate in Biomanufacturing with the 2014 Platinum endorsement. This is the second time that MLSEC has recognized RCC. In 2010 the College earned The Gold Endorsement. These endorsements recognize the contributions that community college programs are making to develop a skilled STEM (Science, Technology, Engineering, Math) workforce across the Commonwealth.

Further, RCC is participating in the College Success Campaign to double the numbers of Massachusetts college graduates from low-income backgrounds and college graduates in the state with STEM degrees.

To better serve the needs of our students we have instituted a series of changes at the college including: initiating Career Gateway which uses technology to connect students, businesses and the community; installing a new student lounge and main campus lobby; hiring a new food service called the Sate’ Grill which is a minority owned business enterprise; and refreshing the RCC website.

These changes reflect the evolving needs of the College and our commitment to strengthen RCC’s connection and service to the larger community. Together we can help our students prepare for better jobs and careers in the highly competitive, global environment of the 21st century.

Best Wishes,

Dr. Valerie Roberson
President

Dr. Valerie Roberson and Senator Elizabeth Warren who visited RCC in the first of a series of conversations with government officials, opinion leaders and authors committed to our community.

“Each One, Teach One”

Start here. Go anywhere.

Whether you want to begin your education, move up in your career or start a new one, you can start at Roxbury Community College.

For more information, visit www.rcc.mass.edu or give us a call at 617-541-5310

Spring 2015 Classes Start January 21, 2015

Register Now!

Have you ever wanted to teach a course about a subject you love?

RCC is revamping its noncredit courses and we are looking for ideas and suggestions for course offerings and experts to teach them. If you have an idea or a suggestion, please email it to us at lifelonglearning@rcc.mass.edu.
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Front row left to right: Emma Muthemba, Anthony Rosati, Lavett Holloman
Back row left to right: Farah Francois, Kelsey Finn, Sarah Hutt, Linzi Chase
Photo credit: Phuong Tang

On the go?
Read CareerFocus anytime on your mobile device, computer or tablet at:
roxburycc.mycareerfocus.org
It’s the easy way to share articles, access Roxbury Community College resources and get on the path to a new career.

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Facts and Finds

Dim lighting sparks creativity

Want to encourage innovative thinking? Try lowering the lights. “Darkness increases freedom from constraints, which in turn promotes creativity,” according to German research published in the Journal of Environmental Psychology.

In a series of experiments, 114 University of Stuttgart students solved creative problems in different lighting. Those in dimmer environments solved significantly more problems, and said they felt less inhibited.

Even more intriguing, researchers found that just the mental image of dimmer lighting – by taking five minutes to describe being in the dark – improves creative performance.

Source: Pacific Standard: The Science of Society

Jog your memory

It’s well understood that exercise can trigger changes in the brain that improve thinking and mood. Dartmouth College research suggests that exercising before a test can also improve memory in most people.

The best way to boost your brain through exercise, says New York Times health writer Gretchen Reynolds, is not to run marathons or play high-impact sports. It’s simply to move. “Humans,” she says, “are born to stroll.”

“One of the biggest misconceptions is that exercise has to be hard,” Reynolds explains. “If you walk, your body registers that as motion, and you get all sorts of physiological changes that result in better health. Gardening counts as exercise.”

Source: Well.blogs.nytimes.com

The writing on the wall

What if the key to success is… failure?

The brain is a “failure engine,” says Internet entrepreneur Jeff Stibel. “We are making far more failures than successes. But over time, we learn. That’s how we go from infants to babies to children to adults.”

What’s important about failure is remembering how it happened, says Stibel, who created a “Failure Wall” at his Dun & Bradstreet Credibility office. Employees write their failures on the wall for everyone to see. Some of the goof-ups are embarrassing, and some have cost the company money.

Besides serving as prevention against repeating the same mistakes, Stibel says, the confessions show that few failures are really as bad as people think. Getting it out in the open allows staff to collectively draw the lesson, deal with stress, and move onto better things.

Source: Inc.com

On the prowl for a good job?

Searching for jobs and braving interviews can feel like a series of bad blind dates if you don’t know what you want out of an employer. To find a good fit, you need to first find your purpose. Ask yourself these questions:

• What job would I be excited to share with others?
• What gets me out of bed in the morning?
• If money weren’t an issue, what would I do with my life?
• What do I do best?
• What am I most curious about?

Source: “Why you can’t find a job you love,” LouisEfron.com

New data on community college student success

The average community college graduation rate jumped from 21 to 38 percent in 2014, according to the Department of Education. The increase is due to a change in the way the department tracks students, lengthening the time frame considered “normal” for completion. Many community college students take longer because they attend part-time.

A separate study by the National Student Clearinghouse Research Center found that 73 percent of community college students who transferred to public universities completed their degrees. This is far higher than the 63 percent completion rate for students who started at four-year schools.
In an economy where job seekers significantly outnumber positions, distinguishing your credentials is essential. How can you stand out from the crowd?

According to online résumé service TheLadders.net, job recruiters wade through thousands of profiles and résumés with a ruthless eye for clarity and concrete information.

TheLadders literally tracked the eye movements of 30 professional recruiters performing job candidate screenings over 10 weeks, using a scientific technique to analyze how long and on what they focused on their computers. The study revealed that recruiters spend an average of only 6 seconds per individual résumé.

The study also pointed to how to make every second count. Clearly organized, concisely worded, informational résumés were far easier to read. Recruiters found even more formatted, consistent résumés with less data “clearer.”

Eye-tracking analysis showed that recruiters spent 80 percent of their time on a few key pieces of information:

- Name
- Current job title/company
- Previous job title/company
- Previous position start and end dates
- Current position start and end dates
- Education

So how do you make the most of your résumé and online profile?

A cliché free résumé

The first step is self-reflection. What do you really want to do? What are you good at? Answering these questions will drive your job search and strengthen your résumé.

Think of three skills an employer would value. Do you have experience in a particular field or educational credentials already? Write down what you can do well.

Now cut any vague or clichéd words. Financial advice site WiseBread.com recommends avoiding overusing “I” and “me” in your professional material. Likewise, overcharged words like “love,” “passionate,” or “driven” can strike a too-personal tone.

On the other hand, words like “experienced” or “responsible,” can be so vague that they signify nothing. “Hard-working,” “team player,” “results-oriented,” or “hardworking” are also abstract. “Don’t try to impress by claiming things that employers take for granted in good recruiters such as ‘hard worker’ or ‘punctual,’” says John Lees, author of the book Knockout CV.

“Instead of using weightless words, link your skills to specific results that demonstrate your competence,” recommends networking site LinkedIn.com.

Job site CareerBliss.com advises dumping phrases like “I am seeking a job/career/position,” “strong work ethic,” “written communication skills,” “hit benchmarks,” and “references available upon request.”

Author Lees suggests the following structure to your profile:

- **You**: Who you are in terms of job experience.
- **Where**: What companies have you worked for?
- **What**: What skills and experience are you bringing to the table?
- **Next**: What job and company provides the right next step for you?

Naomi Sheehan

**Email etiquette**

Although email has been around for decades, its importance in the workplace continues to grow. In fact, smartphone technology now makes email preferable to a phone call in many situations because it is convenient, can be done from anywhere via phone, and is less obtrusive than a call or a text.

This convenience also makes embarrassing email mistakes more common, says career coach Barbara Pachter. In The Essentials of Business Etiquette, Pachter lays out some ground rules for good email habits:

1. **Use a professional email address.**

   Use your company email address for work-related emails. If you ever have to use a non-work email address, make sure the address conveys your name, so the recipient knows who you are. *Never* use an email address that is inappropriate for work (like cutegirl84@...).

2. **Make your subject line clear and direct.**

   “People often decide whether to open an email based on the subject line,” Pachter notes. “Choose one that lets readers know you are addressing their concerns or business issues.”

3. **Refrain from automatically hitting “reply all.”**

   Not every email needs to go to the entire team, even if the initial message was sent that way. Consider who really needs to be copied on your response.

4. **But always reply to your emails.**

   Be brief, even if only to acknowledge that the message was received.

5. **Mind your tone.**

   Be aware that humor can be misinterpreted, and that people from different cultures communicate differently. What is funny or self-explanatory to one person might be interpreted as offensive or unclear to someone else. And use exclamation points sparingly. Too many can appear “too emotional or immature,” Pachter says.

Finally, Pachter recommends proofreading your message before sending it, including the subject line. Adding the recipient’s address last prevents accidentally sending an email out before it’s ready.
RCC’s Radiologic Technology program sets new standard
Class of 2014 scores 100% passing rate on registry exam

RCC’s Radiologic Technology program, which combines rigorous academic study with practical hands-on experience, reached an enviable goal when the class of 2014 achieved a 100 percent pass rate on the American Registry of Radiologic Technology (ARRT) national registry exam. Such an accomplishment reflects not only the determination and hard work that the Radiologic Technology students put into their studies and clinical placements, but also the dedication of the faculty who guided the students throughout their time at RCC.

Faculty members Patricia Martino and Michael Padilla, who are part of the College’s Health Sciences Department, were cited by students as a chief reason for their success.

Current students offer high praise for the program

Three second-year students currently enrolled in the Radiologic Technology program recently sat down to offer their opinions of the program in general and their future goals. Sarah Hutt, 30, of Norwood; Farah Francois of Dorchester; and Linzi Chase of Clinton were unanimous in their praise of RCC’s Radiologic Technology program.

Sarah said that she had been doing therapy for about ten years in Boston and wanted a career that was more financially stable. People told her about careers in the Radiologic Technology field. Sarah went to an information session at the College. She was happily accepted into the program and has been loving every minute of it.

For Farah, the decision to enter Radiologic Technology came after she observed that most people in health careers chose nursing. “I wanted a different set of skills,” she said. Farah added that “The reason that I chose RCC is because it has clinical sites where students get hands-on experience working with different kinds of patients.”

Linzi chose RCC, in spite of the long commute, because “I like the fact that we are doing our clinical rotations in Boston at places like the Boston Medical Center’s Trauma Center. We would not have had that opportunity if we had gone to a different school.”

Small class sizes and individual attention cited

In addition to the clinical rotations, the students cited several other critically important elements that added to their positive educational experience at RCC. “I like the small class sizes,” Linzi said. “It means that the teachers are more available to you. And the teachers are really great about answering e-mail questions right away,” she added.

Farah noted that the College also has a partnership with nearby Shattuck Hospital which provides additional hands-on training.

“I love that Professor Pat Martino can take what she has learned after some twenty years or so working in the field and bring it into the classroom. She can teach us through her experiences which is very helpful.”

Prepared for the future

All three students agreed that the training they are receiving at RCC is preparing them well for the future.
 Spotlight on RCC Faculty

Meet Carl Reid

When Carl Reid was around eight years old, his mother, who worked at a hospital in Brooklyn, NY, began taking her young son with her to work on weekends. At the hospital, he witnessed a flurry of medical activity and saw men and women in white lab coats responding to a variety of needs. In a sense, sitting in that hospital was where Carl developed an early interest in medicine and science. “So I would go to the hospital with my mother and sit around and see people in white lab coats. I said, ‘This is interesting.’” As a child, Carl was always curious and tended to ask “why,” which, as he observed, “sort of fit in with the whole scientific approach.”

In high school, Carl volunteered in the emergency room of the same hospital he sat in as a boy. He admits that his initial motivation to volunteer was because it was summer and the emergency room “had air conditioning and free lunch.” But when he ended up in the trauma unit of the emergency room, where he actually assisted doctors and nurses, he felt that perhaps a career in medicine was for him. That idea would eventually give way to a career as a research scientist.

Today, Carl, 47, is the head of the Learning Lab and Science Education for Vertex Pharmaceuticals in Boston. Vertex Pharmaceuticals, according to information found on its website, was founded in 1989 in Cambridge, MA and “is a global biotechnology company that aims to discover, develop, and commercialize innovative new medicines so people with serious diseases can lead better lives.” He is also a faculty member in Roxbury Community College’s STEM Division, where he has taught Biology and Micro-Biology for the past nine years.

As head of the Learning Lab and Science Education, Carl oversees one of Vertex’s many collaborations. “I work very closely with the Boston Public Schools to enhance the science education that the high schools are delivering,” he explained. Carl added that the “Two flagship schools we work closely with are Boston Green Academy and Excel High School.” A main goal of the collaboration, he said, “is really around enhancing science education for the students and the teachers. Some of that involves working closely with high school students in a summer research internship program, working with Boston Green Academy and Excel science teachers at the Vertex lab, and developing lab activities and curriculum that is aligned with what teachers are teaching and which mirrors the science that Vertex does.”

Carl also conducts a teacher training fellowship summer program that brings Boston Public School teachers into the Vertex lab. The teachers go to Vertex for a week or two and work with Carl and other Vertex scientists “to do hands-on cutting-edge research science.” After completing the program the teachers “can go back to their schools better equipped to do modern science.”

Carl, who lives with his wife in Mattapan, MA, has been doing science research for more than 20 years. He earned a PhD in Microbiology and Molecular Biology from Tufts University School of Medicine.

And he loves working at Roxbury Community College. “Roxbury Community College is near and dear to me,” he said. His tenure at RCC began one day when he was driving home from work. He decided to stop by the College’s STEM office and see if there was an opening for an instructor. There was, and after talking with the department head, Carl was hired to teach biology beginning the following week.

“I care about my students. I want them to walk away with skills they are going to need to compete and to survive. I teach the curriculum, but I also encourage presentation skills, critical thinking, following protocol, and communication.”

For the past five years or so, Carl has also sat on the Science Advisory Board at RCC.

Years ago, a mentor, the same man who encouraged him to pursue a PhD, told Carl to “make sure that you give back to society.” It was a message that Carl took firmly to heart. He has taught in Boston Public Schools, and continues to volunteer for a number of educational organizations that help young people challenged by school achieve an education. Carl Reid believes that students of color should be encouraged to enter careers in the sciences. But that is not enough. “Students of color need sustained mentorship from an early age,” he said. “We need to make sure the quality of education begins from the early years on - good teaching by people who care.”
Behind the Badge

Criminal justice combines law, enforcement, corrections and forensic science

The criminal justice field needs disciplined individuals to work as paralegals, attorneys, police officers, legal experts and corrections professionals. If you have strong critical thinking and writing skills, and respect for the law, a career with good pay and job security await you. Carol F. Liebman, Esquire, and Coordinator of the Criminal Justice Program since 2008, says: “Our students are among the brightest and most accomplished in the Commonwealth and the field of Criminal Justice offers exiting opportunities for a satisfying career.”

A Pipeline of RCC Students

RCC’s Criminal Justice Program has been widely recognized in Massachusetts for its excellent academic record and for producing bright and engaged graduates who are prepared to contribute to the field in many professional settings. Program students have been invited to serve as interns in the Massachusetts Court system, in correctional institutions, in police departments, in law offices and in many other areas. In addition, RCC is the only college in the Commonwealth invited to participate in the Massachusetts Bar Associations’ award-winning Tiered Community Mentoring Program which matches students from RCC, New Mission High School and from Suffolk and Northeastern Law Schools with an attorney mentor for a year-long exploration of careers in law. We are presently in our sixth year of participating in the program. RCC’s Criminal Justice Program has been accredited by the Massachusetts Department of Higher Education since 2005.

Current RCC student Kerby Forges, 21 of Mattapan, is benefiting from the Mentoring Program. Kerby, a graduate of Madison Park High School, expects to graduate from RCC in 2016 and said mentoring gives him a different perspective on the law, “You get to experience the complexities and nuances of the legal system without being in trouble. It’s awesome because it gives me a window into the real world and helps me to think critically.” Kerby, who is working part-time, said he decided on RCC because it is affordable and close to home.

Program graduates have had significant success in obtaining employment in their chosen fields. Our students now work in law offices, law enforcement settings, in corrections and in the courts throughout the Greater Boston area. A number of our recent graduates have been admitted to law school and are pursuing their dreams of becoming attorneys.

For example, Charell Hendricks, 35 of Dorchester, graduated from the RCC program last May as a certified paralegal. Shortly thereafter, she was hired as a receptionist in the Boston office of the largest minority owned law firm in the U.S., Gonzalez & Harlan LLP. The firm was so impressed with her skills and work ethic that when a Legal Assistant position opened up, she was quickly promoted. She said support from the professors helped to get her through, “I didn’t know if I could come back to school. The teachers at RCC gave me extra help with course work, answered my e-mails and at one point let me bring my son to class. They even let me borrow books until I could buy them. RCC has everything to do with how I turned out.”

Hendricks also participated in the Tiered Community Mentoring Program and credits her membership in the RCC Criminal Justice Club with helping her to become more civically engaged. As secretary and then treasurer, Hendricks and other members registered more than 100 students to vote. They sponsored a team that took the Walk For Hunger, held CORI forums and helped students and community residents to get their records sealed.

The number of students enrolled in the Program has grown considerably over the years. Students pursue the Associate of Science Degree in Criminal Justice at RCC inspired by their interest in a broad array of careers in the field including probation, parole, corrections, in the courts, in federal and state law enforcement, private security and investigations and in law itself. Many of our students choose to continue their education after graduating from RCC in Bachelor’s Degree programs throughout the Commonwealth and RCC has developed articulation agreements with many four-year colleges to make transfer a seamless and easy process.

Program Goals

The Criminal Justice Program at Roxbury Community College seeks to optimize student learning and to enhance student success by fostering a climate in which learning is valued for its own sake and is appreciated both as a life-long activity and as a means for individuals to develop their intellectual, physical, ethical and social values and skills. It seeks to aid in the creation of informed and ethical Criminal Justice professionals respectful of different cultures as well as of differing racial, gender, ethnic and religious points of view and dedicated to the rule of law and to the fair, impartial and compassionate administration of justice.

If you are interested in learning more about RCC’s Criminal Justice Program, please contact the Program Coordinator, Carol Liebman, at cliebman@rcc.mass.edu.
Many Roads Lead to a Career in Transportation

There are many routes to a career in the booming industry of transportation. Degrees in business management and administration, information and web technology and engineering are among the many areas of study that can lead to jobs. RCC offers degrees in all of these fields.

For example, Gerald C. Francis, the Deputy General Manager of Keolis Commuter Services in Boston, graduated with a degree in business administration from Creighton University where he majored in marketing and minored in management. He started his career as Safety Manager for the Union Pacific Railroad, then over the next three decades moved on to work as an operations manager, human resources training specialist, and transportation supervisor/ controller before moving onto senior management. There he served in a variety of roles including assistant vice president of rail operations, assistant vice president of business development and general manager.

Francis’ fascination with transportation began when as a boy he wondered why the rail cars stayed on the tracks. Looking back on his career path, Francis says, “Your starting point isn’t always the ending point. You must have a vision of where you want to go and how you are going to get there.”

Senior management was his goal. So to prepare, Francis studied the trade publications for the transportation industry to keep up with trends, asked plenty of questions, worked long hours and even joined Toast Masters to improve his public speaking and enhance his leadership skills.

Today, in his role as Deputy General Manager for Keolis Commuter Services in Boston, Francis helps to manage the MBTA commuter rail system, the sixth busiest in the nation. In Greater Boston, for the Commuter Rail Service, Keolis operates more than 500 trains per day, over 14 lines, 671 track miles and carries more than 130,000 passengers per day.

Employment Outlook
The transportation industry employs some 10 million people in the U.S. and is currently seeking to develop a pipeline of younger workers to help employers meet their future workforce needs. Specifically, employers are looking to help high school, technical school and community college graduates successfully enter the field. There are also opportunities for training programs and certifications to help close the skills gap.

Railroad Salaries
The median annual wage for all railroad occupations was $52,400 in May 2012. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than $35,400, and the top 10 percent earned more than $76,220.

Median wages for specific railroad occupations in May 2012 were as follows:
- $54,700 for conductors and yardmasters
- $52,280 for locomotive engineers
- $51,340 for brake, signal, and switch operators
- $44,920 for locomotive firemen
- $41,230 for rail yard engineers, dinkey operators, and hostlers

Data from Bureau of Labor Statistics

Railroad Conductor: $54,900 (collegeboard.com)
Railroad Brake, Signal, and Switch Operators: $49,600 (myplan.com)
Locomotive Engineer: $62,808 (salary.com)
Train Dispatcher: $38,000 (simplyhired.com)
Yardmaster: $32,000 (simplyhired.com)
Yardmaster’s Trainee: $195.20/day (unionpacific.com)

Source: Railroad.net The Railroad network
What’s Your Social Media IQ?

Your online choices can help you get – or lose – a job. Nearly 9 out of 10 US companies now use Facebook, Twitter, and LinkedIn for recruiting, and most of them review employee and applicant profiles, whether you share them or not.

Find out if your social media profile makes the right impression:

**Do you**

1. **List your full name?**
   (If you have a common name, it is especially important to distinguish yourself from others. Include links to your profiles in your resume to avoid a case of mistaken identity.)

2. **Use privacy settings?**
   (Protect any content that is personal. The best policy is to leave the private life offline.)

3. **Have a sensible profile pic?**
   (That wild and crazy birthday bash may have been a great night, but it won’t make a great impression.)

4. **Spell-check?**
   (Grammatical errors and poor spelling make for a negative reaction from employers expecting professionalism. Avoid the temptation to express your thoughts in shorthand and smiley faces.)

5. **Keep it clean?**
   (Avoid profanity and fights. And references to drug use or sexual activity is the last thing you want your boss to see. TMI!)

6. **Avoid drama?**
   (Political arguments, overtly religious posts, and other controversial topics are not well received by recruiters.)

7. **Put out the fires quickly?**
   (If friends post inflammatory or dramatic items to your page, hide or delete them, then contact them privately. Don’t let others’ outbursts reflect on you publicly.)

8. **Keep the work-related comments on the up and up?**
   (Complaining about work, school, co-workers, or your boss can signal disloyalty and a difficult personality.)

9. **List your achievements?**
   (Employers are looking for volunteering history, membership in professional organizations, and proof you are qualified.)

10. **Have referrals?**
    (Use the buddy system! LinkedIn is a great site for referrals from co-workers and professional networking, as well as finding out about job openings.)

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**Whether you’re just stepping into the social media sphere or looking to clean up your act, these resources can help.**

- **WikiHow**: How to Behave Professionally on Social Media
  wikihow.com/Behave-Professionally-on-Social-Media

- **Undercover Recruiter**: How to Maximize Your LinkedIn Profile
  theundercoverrecruiter.com/9-ways-maximize-your-linkedin-profile/

- **Facebook**: Privacy Help Center
  facebook.com/help/privacy

- **Author Media**: How to Set Up a Professional Twitter Profile
  authormedia.com/how-to-set-up-a-twitter-profile/

- **Monster.com**: How to Clean Up Your Online Reputation
  career-advice.monster.com/job-search/getting-started/clean-up-your-online-reputation/article.aspx
What’s Your Social Media IQ?

Score:

10 – You’re looking good! For more ideas on how to polish your online presence, check out some of the links below.

6-9 – It’s not necessarily a deal-breaker, but over-sharing and under-networking may harm your candidacy for a job. There’s never a bad time to clean house. Explore your privacy settings and prune a few sticky status updates.

0-5 – This calls for an intervention. Take time to assess the purpose of your online activity. Is it for personal reasons? You might consider changing both your privacy settings and the screen-name you use.

If there are embarrassing items you’ve posted, eliminate them before you apply for the job. Or, if you can, start fresh with a professional account and list it on your resume. Delete old accounts, and “untag” yourself from questionable items you’ve been included on by friends.

Damage control begins with a Google search of your name. What comes up? Job site Monster.com recommends marking for action anything troublesome in the first five pages of search results. Sometimes you can delete it, sometimes you have to request removal.

Sometimes your best option is a “water under the bridge” approach: Bury the problematic posts with good content. That question about listing achievements can come in handy here. Have you done a charity walk for autism? Volunteered at the local animal shelter? Joined a school club? Associate your name with those organizations. Take photos during these activities, and tag yourself in them. It might seem unnecessary, but it will have the effect of flooding search engine results with evidence of your positive activities.

The bottom line is, nobody’s perfect. A good rule of thumb for online content is to be authentic, but filter yourself. After all, you never know who’ll be lurking on your old vacation photos.

RCC’s Career Gateway Uses Technology to Connect Students, Businesses and the Community

Students and job seekers have a new way to connect with the business community thanks to RCC’s latest technology-based program called Career Gateway. It is designed to bring together RCC, business and industry to help students achieve their goals and address the workforce development needs of communities – virtually.

RCC’s Career Gateway is an online tool to help RCC students better understand career options and connect to local professionals and local businesses which offer mentoring and career training. Students connect to industries online by creating a career portfolio; discovering more about businesses through their online profiles; participating in experiential learning opportunities such as job shadowing, internships, company tours; and asking business professionals (career coaches) questions on a career discussion board. Most importantly, students connect to employment opportunities.

RCC President Valerie Roberson said, “When we bring together students and businesses through this virtual environment, we bridge the gap in connecting students and job seekers who want to align their career options with the needs of local businesses. We encourage businesses to get involved and help make the program a success.”

The benefits are not just for the students and job seekers. Businesses benefit as well because RCC’s Career Gateway will increase their visibility and involvement in the community. Further, businesses will have access to student resumes and will be able to post jobs and activities such as job fairs.

To access RCC’s Career Gateway, students and employers can go to careergateway@rcc.mass.edu. Select current student and Career Gateway.

“You can change the world, but not on an empty stomach.”

Viet Proverb

RCC Opens a New Cafeteria called Saté Grill

RCC is pleased to announce the opening our new cafeteria, Saté. The word means hot and sizzling. Saté calls their food “fresh, fast and smart.” They are committed to making small batches of high quality food from scratch. Saté is open on campus Monday-Thursday 7:00 a.m. - 9:00 p.m., Friday 7:00 - 3:00 p.m., and Saturday 7:00 a.m. - 3:00 p.m.
Building a Future in the Construction Industry
Meet the construction workers of tomorrow

Construction workers and managers are in demand but getting a start in the industry can be difficult. Finding opportunities in the construction trades for young people is the focus of a weatherization pilot project run by YouthBuild Boston (YBB) in partnership with Roxbury Community College (RCC), Madison Park Technical Vocational High School Carpentry Program, and the New England Carpenters Training Fund (NECTF).

This fall the partnership kicked off the academic year with a special event called the “Construction Workers of Tomorrow.” Students, under the supervision of the New England Carpenters Training Fund, poured concrete for the foundation of a single family home they will spend the year building at 16 North Avenue in Roxbury. They used an innovative material called insulated concrete form (ICF), a weatherized concrete foundation.

Ken Smith, Executive Director of YouthBuild Boston, says “This partnership represents an extraordinary opportunity to expand the pipeline of opportunities for young people who want to enter the building trades. We are especially grateful to Carpenter’s Union for providing technical assistance.” Smith says many of the first year graduates have been accepted into the Carpenters’ Union and other unions as apprentices which gives them an excellent chance of securing stable employment.

The school year project is part of the implementation of RoxMAPP’s emerging Building Science & Construction Management Pathway. RoxMAPP is a collaboration among the Massachusetts Executive Office of Education, City of Boston, Boston Public Schools, and RCC. This collaboration is designed to integrate public and private sector expertise to both create linkages between the two campuses while delivering new opportunities for young adults and adult learners.

With more funding, the program can provide training to 50 students.

Career FACTS

Construction manager
Modern construction projects require highly skilled professionals to manage projects and workers using the latest equipment, technology and materials.

Who is a good fit?
Construction managers need strong communication and leadership skills because they direct teams of carpenters, electricians, and plumbers, and they also interact with clients and architects. Good managers have an eye for quality, and thorough knowledge of safety regulations and building codes.

Education
Education prepares a student to enter or return to the workforce. With an associate’s degree, students may start working or transfer to a four-year school. A bachelor’s degree is highly valued in the construction field.

Median pay
$40.58 hourly, $84,410 annual
Source: 2013 Onetonline.org

Job outlook
Projected growth over the next decade is faster than average, according to the federal Department of Labor, with 154,600 new manager positions expected.

Kevin Small, Jr.

Kevin Small Jr. embodies the ideal of student civic involvement coupled with excellence in academic achievement.

While a student at RCC, the 19-year-old Dorchester native was active in the Student Government Association. He led the revalidation of the RCC Chapter of Phi Theta Kappa Honor Society, which had languished at the College for years, and became its President, the youngest in school history.

When Roxbury Community College entered into a state-supported partnership called RoxMAPP (Roxbury-Massachusetts Academic Polytechnic Pathway) with neighboring Madison Park Vocational Technical High School, Kevin was one of many leaders in Massachusetts selected to serve as a member of its Joint Industry Advisory Board. Board members include leaders such as Chancellor of the University of Massachusetts-Boston, Dr. Keith Motley and Chief Executive Officer of Suffolk Construction, John Fish. Kevin is honored to be among such accomplished industry professionals. “It’s been an electrifying experience,” Kevin said. “To prepare for meetings, analyze reports, and develop initiatives and brainstorm with the best of the best is an opportunity that really gets me going.”

Other experiences during his time at RCC include an internship opportunity at the Harvard School of Public Health in which he worked within the Office of Alumni Affairs. Here, he wrote news stories and award letters on the behalf of the office to alumni and gained a deeper awareness of the complexities surrounding higher education.

Kevin who earned an Associates of Arts Degree in Business Administration with High Honors in May 2014 calls his time at Roxbury Community College, “a game changer.”

Last fall, Kevin entered Suffolk University to pursue a Bachelor’s Degree in Business Administration with a concentration in Management. He is set to graduate in May 2016.
RCC Programs of Study

### Associate in Arts

<table>
<thead>
<tr>
<th>Major</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Arts and Humanities: Musical Arts</td>
<td>3</td>
</tr>
<tr>
<td>Arts and Humanities: Theatre Arts</td>
<td>3</td>
</tr>
<tr>
<td>Arts and Humanities: Visual Arts</td>
<td>3</td>
</tr>
<tr>
<td>Arts and Humanities: Africana Studies</td>
<td>3</td>
</tr>
<tr>
<td>Biological Science</td>
<td>3</td>
</tr>
<tr>
<td>Biological Science: Laboratory Animal Care</td>
<td></td>
</tr>
<tr>
<td>Broadcast Media Technology</td>
<td></td>
</tr>
<tr>
<td>Business Administration</td>
<td>3</td>
</tr>
<tr>
<td>Ecology and Environment</td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>3</td>
</tr>
<tr>
<td>Health Careers</td>
<td></td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Physical Science</td>
<td>3</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
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</tbody>
</table>

### Associate in Science

<table>
<thead>
<tr>
<th>Major</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>Accounting</td>
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</tr>
<tr>
<td>Administrative Information Technology</td>
<td></td>
</tr>
<tr>
<td>Biotechnology</td>
<td></td>
</tr>
<tr>
<td>Business Management</td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td>3</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td></td>
</tr>
<tr>
<td>Information Systems Technology</td>
<td>3</td>
</tr>
<tr>
<td>Network Administration</td>
<td></td>
</tr>
<tr>
<td>Nursing (ADN)</td>
<td>1,2,4</td>
</tr>
<tr>
<td>Radiologic Technology</td>
<td>1,2,4</td>
</tr>
<tr>
<td>Web Technologies</td>
<td></td>
</tr>
</tbody>
</table>

### Certificate Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td></td>
</tr>
<tr>
<td>Biotechnology/Biomanufacturing</td>
<td>1</td>
</tr>
<tr>
<td>Broadcast Media Technology</td>
<td></td>
</tr>
<tr>
<td>Engineering Design: AutoCAD</td>
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</tr>
<tr>
<td>Information Systems Technology</td>
<td></td>
</tr>
<tr>
<td>Life Sciences</td>
<td></td>
</tr>
<tr>
<td>Medical Office Specialist</td>
<td></td>
</tr>
<tr>
<td>Microcomputer Applications</td>
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</tr>
<tr>
<td>Network Administration</td>
<td></td>
</tr>
<tr>
<td>Paralegal Studies</td>
<td></td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>1,2,4</td>
</tr>
<tr>
<td>Web Technologies</td>
<td></td>
</tr>
</tbody>
</table>

1 - This Program has prerequisites.
2 - This is a competitive admissions program. The office of admissions can provide you with specific details regarding additional requirements.
3 - Approved majors for MassTransfer at RCC.
4 - Students who select Nursing (ADN), Practical Nursing (PN), and Radiologic Technology will be placed into the Health Careers Program while they are completing their pre-requisites before being reviewed for formal acceptance into one of these programs.

Spring Classes Start January 21, 2015
Register Now! • 617-541-5310
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**Where Can You Go from Roxbury Community College for a four-year degree?**

**CURRENT ARTICULATION AGREEMENTS**

*As of Fall/Winter 2014-2015*

<table>
<thead>
<tr>
<th>RCC MAJOR</th>
<th>DEGREE</th>
<th>FOUR-YEAR COLLEGE</th>
<th>MAJOR FOUR-YEAR COLLEGE</th>
<th>YEAR ACTIVE</th>
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</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>AS</td>
<td>Mass College Liberal Arts</td>
<td>Business Administration</td>
<td>2010</td>
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<tr>
<td>Any Major</td>
<td>AA/AS</td>
<td>Cambridge College</td>
<td>See agreement</td>
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<tr>
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<td>Westfield State</td>
<td>Marketing (Day &amp; Online option)</td>
<td>2008</td>
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<tr>
<td>Business Administration</td>
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<td>Westfield State</td>
<td>Management (Day &amp; Online option)</td>
<td>2008</td>
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<tr>
<td>Business Administration</td>
<td>AA</td>
<td>Westfield State</td>
<td>Finance (Day &amp; Online option)</td>
<td>2008</td>
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<tr>
<td>Business Management</td>
<td>AS</td>
<td>Mass College Liberal Arts</td>
<td>Business Administration</td>
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<tr>
<td>Business Management</td>
<td>AS</td>
<td>Kaplan University (online)</td>
<td>BS Business Management</td>
<td>2009</td>
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<tr>
<td>Computer Science</td>
<td>AS</td>
<td>Kaplan University (online)</td>
<td>BS Information Technology</td>
<td>2009</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>AS</td>
<td>UMass Lowell</td>
<td>Criminal Justice</td>
<td>2009</td>
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<tr>
<td>Early Childhood Ed.</td>
<td>AS</td>
<td>Wheelock College</td>
<td>Human Development, Early Childhood Education</td>
<td>2010</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>AA</td>
<td>Wheelock College</td>
<td>Human Development Child. Life Concen.</td>
<td>2010</td>
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<tr>
<td>Liberal Arts</td>
<td>AA</td>
<td>Kaplan University (online)</td>
<td>BS Communication</td>
<td>2009</td>
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<tr>
<td>Nursing (RN)</td>
<td>AS</td>
<td>Simmons College</td>
<td>Nursing</td>
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<tr>
<td>Nursing (RN)</td>
<td>AS</td>
<td>Simmons College</td>
<td>Masters Science Nursing*</td>
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<td>Nursing (RN)</td>
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<td>Framingham State</td>
<td>Nursing</td>
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<td>Nursing (RN)</td>
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<td>UMASS Boston</td>
<td>BSN Online</td>
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<td>Nursing (RN)</td>
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<td>UMASS Dartmouth</td>
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<td>Nursing (RN)</td>
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<td>Emmanuel College</td>
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<tr>
<td>Nursing (RN)</td>
<td>AS</td>
<td>Kaplan University (online)</td>
<td>BS Nursing</td>
<td>2009</td>
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<tr>
<td>Social Science</td>
<td>AA</td>
<td>Chamberlain College</td>
<td>Human Services</td>
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<tr>
<td>Social Science</td>
<td>AA</td>
<td>Wheelock College</td>
<td>Social Work</td>
<td>2010</td>
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<tr>
<td>Social Science</td>
<td>AA</td>
<td>Eastern Nazarene College</td>
<td>Social Work</td>
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<tr>
<td>Social Science</td>
<td>AA</td>
<td>Kaplan University (online)</td>
<td>BS Psychology</td>
<td>2009</td>
</tr>
<tr>
<td>Social Science</td>
<td>AA</td>
<td>Assumption College</td>
<td>Social Work</td>
<td>2013</td>
</tr>
</tbody>
</table>

*Articulations are dependent upon a student receiving a 2.0 or better. AA Degrees generally transfer into four-year colleges. Please visit the advising center, Room 219 of Building 3 for a listing of AA Degrees and transferable electives.*
Lifelong Learning
Whether you're 6 or 76, find something for the whole family!

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- Social Media & Integrated Marketing Services
- Real Estate Salesperson Licensing Course (2-Parts)
- Financial Empowerment
- First-Time Homebuyers
- Grant Writing 101
- Advanced Grant Writing
- Public Speaking
- Event Planning
- Salsa Dancing
- First Aid & CPR
- Self-Defense
- Yoga for Beginners
- Art of Belly Dancing
- Nutrition/Wellness for Seniors
- Family History & Tracing Your Roots
- Basic Computers and Internet Skills
- TEAS Exam Prep
- SAT Exam Prep

Did you know? RCC offers free parking with 24/7 campus security & is easily accessible by Public Transportation

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Office Location: Administration Building (#2), Room 101
Email: lifelonglearning@rcc.mass.edu | Tel: (617) 933-7410

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- Accuplacer Prep Boot Camp
- Business Communication
- Community ESOL
- Cisco: Prep for certification exams in:
  - CCNA Routing & Switching
  - CCNA Security
  - IT Essentials
- EKG Technician
- Electronic Health Records Specialist
- English for Health Occupations
- Executive Assistant*
- ICD-10 FastTrack
- Medical Administrative Assistant
- Medical Billing
- Medical Coding & Billing
- Medical Interpreter
- Medical Terminology
- Pathways to Human Services
- Medical Transcription*
- Pharmacy Technician/Phlebotomy
- Project Management
- Property Management
- Veterinary Assistant
- Weatherization/Crew Chief
- Solar PV Installation/Solar Energy

* Online course

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Hours: M-Th: 9:00 - 6:30 pm | Fri: 9:00 - 4:00 pm
Phone: 617-933-7490 | cce@rcc.mass.edu

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Office Hours:
M-Th: 9 - 6:30 | Fri: 9 - 4 pm

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Classes for Kids
Theater, Art, Dance, Karate, Mobile MyGym, Basketball, and more...
We’re pleased to launch our revamped website, designed with a fresh new look and user-friendly navigation. The new website will provide students, faculty, staff and the community with easy access to the latest news and information regarding admissions, course offerings, events, and career opportunities, as well as the College’s support systems.

The new site is a fundamental step in the College’s continuing efforts to communicate information in real time in desired formats. Our new site will continue to evolve as the needs of the College change.

- Financial Aid Tools
- Mobile Responsive
- User Friendly Navigation
- Virtual Tours
- French and Spanish Translation