Fire Safety Tips to all campus buildings and locations

If you hear the building’s fire alarm:
- Immediately **EXIT** the building
- Always assume an emergency, never assume a false alarm
- Use stairs, not elevators

If you smell smoke or see a fire:
- Pull the nearest building alarm
- Close your room door
- Safely exit the building
- Go outside to a preplanned meeting place location outside the building
- **Call 911** and **RCC Public Safety**
  Emergency: **617-541-6905**
- Never attempt to light or put out a fire
- Tell staff or fire authorities exact location of fire or smoke

What you should do today:
- Locate exit stairwells and doors
- Plan more than one exit route