



**ROXBURY COMMUNITY COLLEGE
CENTER FOR STUDENT SUCCESS
CALENDAR OF EVENTS**

FALL 2011

SEPTEMBER/2011	Day and Time	Event	Location
	September- December upon request:	Career Orientation for ACS classes - Career services overview (15-20 min)	In-class Presentation
	September – December upon Request	<p>*Topic Specific Workshops/Guest Speaker-with advance notice, we can prepare a topic more relevant to your class.</p> <p>Some suggested topics are:</p> <ul style="list-style-type: none"> ➤ Career Choice ➤ Developing a Career Plan ➤ Developing a portfolio ➤ Professional etiquette ➤ Presentation skills ➤ “What can I do with my major in....?” ➤ What employers are looking for in new grads ➤ Guest Speaker (from Industry and/or alumni) ➤ “Why should I learn this?” ➤ Labor Market Orientation ➤ Discover your strengths in Academics, Leadership and Career Success ➤ Using LinkedIn for Networking and Job Searching ➤ Backpack to briefcase: Transition from college to career ➤ How to market your learning experience ➤ “I want to be My Own Boss”:-Meet a Successful Entrepreneur 	In-class Presentation
	<p>Tuesday, September 13 11:30am -12:30pm</p>	<p>Workshop for Faculty</p> <p>Topic: “Integrating Career Content Into the Curricula”</p> <p>When developing your syllabus, consider incorporating career-related information into one or more of your class sessions such as job statistics, career profiles or employment trends. Our staff can assist in identifying the most effective tools, delivery methods and resources to support your teaching objectives.</p>	Faculty Lounge
	<p>Thursday, September 15 1:00pm- 2:00pm</p>		

	Monday, September 19 11:30 – 12:30pm Thursday September 22 1:00-2:00pm	“Deciding on an Academic Major” – Special Topic for Freshmen What do you need to know Intended for freshmen still exploring their options or those who might be considering a major switch, this workshop will identify strategies to help you direct your efforts and focus your exploration. Integrated into this approach will be focus on translating your major options into career opportunities by identifying both RCC resources and online tools.	3- 121
	Tuesday, September 27 11:30-12:30pm Thursday, September 29 1:00-2:00pm	“Resume Writing for Jobs and Internships” Learn how to construct and tailor your resume to that specific internship or job you want to land. The workshop will focus on how you can best market yourself and get your foot in the door for an interview. Facilitators: Industry Recruiters	3-121

OCTOBER/2011	Upon Request	*Topic Specific Workshop/Guest Speaker See recommended topics above	In-class Presentation
	Tuesday, October 4 11:30- 12:30pm Thursday, October 6 1:00-2:00pm	“The Art of Interviewing for Jobs or Internships” Who gets the job? Does it go to the most qualified or best educated? No, it goes to the candidate who interviews the best. This workshop will prepare you for that all-important job interview. Facilitators: Industry Recruiters	3-121
	Tuesday, October 11 11:30-12:30pm Thursday, October 13 1:00pm-2:00pm	“30-second Elevator Pitch workshop” When you approach an employer at a career fair it is important that you make a positive impression right away by giving a 30 second “elevator pitch” to introduce yourself. This workshop will guide you what you share in your “elevator pitch”. Facilitators: Industry Recruiters	3-121
	Wednesday, October 26 11:00-3:00pm	Fall 2011 Community Career Fair JobNet/RCC Despite a lagging economy, over 35 companies participated in the Annual Community Career Fair on October 27, 2010 to meet with prospective graduates. Many students acquired interviews, internships or job offers.	RLTAC
NOVEMBER/ 2011	Upon Request	*Topic Specific Workshop/Guest Speaker See recommended topics above	In-class Presentation

	<p>Tuesday, November 1</p> <p>11:30 am-1:00pm & 5:00pm- 6:00pm</p>	<p>Criminal Justice Major Day</p> <p>This is a campus-wide event that brings together students, advisors and faculty members to share information. Students have the opportunity to gain important information on Criminal Justice major, meet faculty, staff, and current students in this major. Learn about options including Career Development and Experiential learning, Academic and Transfer advising, Honors Program, and much more!</p>	<p>Faculty Lounge</p>
	<p>TBD: November February April 9:00am- 10:15am</p>	<p>Occupational Advisory Board</p> <p>Roxbury Community College and its students benefit greatly from the involvement of business, industry, and community leaders as a member of our Occupational Advisory Committee. This input allows the college and program to gain vital technical input and insight from the industry and community for future program planning purposes.</p>	<p>TBD</p>
	<p>Wednesday, November 16</p> <p>1:00-2:00PM</p>	<p>“Career Success for Health Careers Major” Panel Discussion Are you thinking about majoring in Health Careers or wondering what options you have for jobs and careers using your degree in Health Careers? This panel discussion will allow you to meet professionals who are currently working in a variety of fields in Health Care.</p>	<p>3-121</p>
	<p>Wednesday, November 30</p> <p>1:00-2:00pm & 5:00-6:00pm</p>	<p>Accounting and Business Major Day</p> <p>This is a campus-wide event that brings together students, advisors and faculty members to share information. Students have the opportunity to gain important information on Accounting and Business major, meet faculty, staff, and current students in this major. Learn about options including Career Development and Experiential learning, Academic and Transfer advising, Honors Program, and much more!</p>	<p>Faculty Lounge</p>
DECEMBER/2011	<p>Upon Request</p>	<p>*Topic Specific Workshop/Guest Speaker</p> <p>*Recommended Topics see above</p>	<p>In-class Presentation</p>

	<p>Thursday, December 1</p> <p>11:30-1:00PM & 5:00pm-6:00pm</p>	<p>English and Humanity Major Day</p> <p>This is a campus-wide event that brings together students, advisors and faculty members to share information. Students have the opportunity to gain important information on English and Humanities major, meet faculty, staff, and current students in this major. Learn about options including Career Development and Experiential learning, Academic and Transfer advising, Honors Program, and much more!</p>	<p>Faculty Lounge</p>
	<p>Monday, December 5</p> <p>1:-2:00PM</p>	<p>Job Club- for job seekers: students, graduates, alumni, etc. – RSVP required</p> <p>Job club is job search support and networking groups for job seekers looking for employment</p>	<p>3-121</p>
	<p>Tuesday, December 6</p> <p>11:30am- 1:00pm</p>	<p>Internship Oral Poster Presentations.</p>	<p>3-121</p>
	<p>Wednesday, December 7</p> <p>1-2:00PM</p>	<p>“Career Success for Biology and Biotechnology Major” - Panel Discussion. Are you thinking about majoring in Biology or Biotechnology or wondering what options you have for jobs and careers using your degree in Biology or Biotechnology? This panel discussion will allow you to meet professionals who are currently working in a variety of fields in Biology or Biotechnology.</p>	<p>3-121</p>
<p>*Special workshops and events may be held throughout the semesters that are not listed on this schedule. Please watch for announcements. Thank you</p>			