Roxbury Community College
Commonwealth Honors Program

Honors Project Contract

Students may complete an Honors Project in any non-honors course with the approval of a mentoring professor. Students who successfully complete all the components of an Honors Project will receive Honors Credit for the course (i.e. SCI 104H). Students are eligible to complete an Honors Project only if they meet the minimum requirements for admission into RCC’s Honors Program. Interested students may contact the Honors Program Coordinator, Jason M. Laguna (jlaguna@rcc.mass.edu) for more information.

Course Title and Section Number: _______________________________________________________

Student Name (print) and ID #: _______________________________________________________

Student Phone: ___________________________ Student Email: _____________________________

Faculty Name (print): __________________________ Faculty Email: ___________________________

Project Requirements

- Students must complete a 10 page written component using at least 4 sources. The written component for most projects is a research paper. However, for some science projects a series of shorter reports can suffice. For creative projects, students must submit the original piece together with an analytical report of the production process. The written component ought to be formatted using the documentation style specific to the discipline.
- Students are required to deliver a 10 minute oral presentation about one or several components of their project to their class.
- Students are required to attend RCC’s annual Honors Conference and share their project with the college community. Students must create a tri-fold poster about their project and share it with conference attendees.
- Students must earn a final grade of B or better in the course.
Student and Faculty Responsibilities

Student Responsibilities

By signing this contract, the student agrees to complete all of the project requirements outlined above.

Additionally, the student must complete a project proposal by typing responses to the following questions. Proposals should be attached to the Honors Project Contract and returned to the Honors Program Coordinator by hand or electronically by the end of the 4th week of the semester. Proposals will be reviewed by the Honors Committee and will only be approved if the student demonstrates a clear topic and method of investigation.

☐ For research projects, what is the problem or issue that your project will address? For creative projects, what will the project’s outcome or production be?
☐ What is your motivation for this specific project? What do you hope to find out, resolve, or learn and why does it matter to you?
☐ How does your project exceed the normal course expectations or requirements?
☐ How will you investigate the issue or topic? What sources or kinds of sources do you intend to use and how will you access them?
☐ When do you plan to meet with your faculty mentor? (Indicate at least 4 times.)

Faculty Responsibilities

By signing this contract, the mentoring faculty member agrees to the following terms:

☐ The mentoring faculty member shall review the student’s proposal prior to submission to the Honors Program Coordinator and determine that it exceeds the normal expectations and requirements of the course.
☐ The student’s project will not in any way count towards his or her final grade in the course.
☐ The mentoring faculty member shall meet with the student outside of class at least 4 times and assist the student in the completion of all aspects the project.
☐ The mentoring faculty member will arrange for the student to conduct a 10 minute oral presentation on his or her project during class.
☐ The mentoring faculty member will review the completed research paper and/or creative piece to ensure quality and compliance with project guidelines.
☐ The mentoring faculty member will review the student’s tri-fold poster for clarity and completion and make every effort to attend RCC’s annual Honors Conference.
☐ The mentoring faculty member shall make timely correspondences with the Honors Program Coordinator regarding the student’s satisfactory completion of all aspects of the project and the student’s final average for the course.

Student Signature (or electronic signature)________________________________________________________

Faculty Mentor Signature (or electronic signature)__________________________________________________