



# ROXBURY COMMUNITY COLLEGE

1234 Columbus Avenue, Roxbury Crossing, MA 02120-3400

## REPORTING CRIMES AND OTHER EMERGENCIES

We encourage all members and guests of the College community to report all crimes and other emergencies to Public Safety in a timely manner. The College has a number of ways to report crimes, serious incidents, and other emergencies to appropriate College officials listed throughout this document.

Regardless of how and where you decide to report these incidents, it is critical for the safety of the entire College that you immediately report all incidents so that Public Safety can investigate the situation and determine the necessity to notify local law enforcement, or issue a Timely Warning or Emergency Notification.

### ***Voluntary, Confidential Reporting***

If crimes are never reported, little can be done to help other members of the community from also being victims. Roxbury Community College does not maintain specific policies or procedures for confidential and voluntary reporting, but we encourage the college community to report crimes promptly and to participate in and support crime prevention efforts. Anyone may call Public Safety at (617) 541-5338 to report concerning information.

### ***Emergency Phones***

The College has 30 emergency phones throughout the campus. Emergency phones are located in each floor of the Academic, Administration, Student Center and Media Arts buildings. Emergency phones provide direct voice communications to Public Safety.

### ***Anonymously***

Persons may also report crimes through the Boston Police Crime Stoppers at 1-800-494-TIPS on your mobile phone by texting the word tip, that's "T-I-P" to 27463\* or through the [Crime Stoppers website](http://www.cityofboston.gov/police/crimeprevention/cristop.asp) at [www.cityofboston.gov/police/crimeprevention/cristop.asp](http://www.cityofboston.gov/police/crimeprevention/cristop.asp)

**Those reporting a crime may also choose to use the RCC Crime Reporting Form:**  
[http://www.rcc.mass.edu/images/CampusSafety/How to report a crime.pdf](http://www.rcc.mass.edu/images/CampusSafety/How%20to%20report%20a%20crime.pdf)