As of July 1, 2020, Roxbury Community College is in Phase I of the College’s Four-Phase Campus Access Plan. During Phase I, the following restrictions are in place:

1. All instruction is remote or online.
2. Only essential workers and administrators who must conduct business on campus are permitted (employees must request access from their supervisor and follow guidelines).
3. All academic and student support services are provided remotely.
4. Employees assisting with the planning of reopening campus are permitted on campus on an as needed basis.
5. Athletic, recreational and student activities are not provided on campus and are moved to remote format when possible.

The above restrictions are aligned with MA state guidelines for institutions of higher education, and will help to combat the spread of COVID-19.

During Phase I, the Scheduling Committee will continue to accept requests for space, and will review all requests on an individual basis. Although we cannot approve any use of space by community or external partners without first carefully reviewing the request details, the Committee is likely to recommend approving requests that adhere to the following restrictions.

Use of RCC Parking Lots
- Parking lot #2 is available during days and weekends for use by external parties
- Parking lot #1 reserved for faculty, staff and students during the week, but is available for events during the weekends
- Although we can provide external organizations with use of the parking lot, we cannot provide access to any RCC resources.
  - No access to electricity – if electricity is required, you must bring a generator.
  - No access to campus supplies (tables, chairs, stages, etc.)
  - RCC staff cannot be schedule to support the event.

Access to space inside of campus buildings:
- The committee may accommodate requests to provide essential services (state-mandated exams, election support, Census support, etc.)
- These meeting/activities cannot be open to the public, and contact information for anyone who enters a campus building must be provided.
- These meetings/activities can only require the support of full-time staff members, and event staff are currently unavailable.
- Events cannot exceed 25% of the approved capacity of any room.

If you have a request for space that meets the parameters above, please submit the request for space form: www.rcc.mass.edu/space-request