BOARD OF TRUSTEES IN ATTENDANCE: Steven Tompkins, Chair; Amanda Fernandez, Vice Chair; Mark Culliton, Treasurer; Betty Francisco, Secretary; Jeff Greenberg, RCCF Liaison; Fantasia James, Student Trustee; Israul Marrero; Sheriece Perry

ABSENT: Amanda Schaeffer

RCC CABINET: Valerie Roberson, President; Kimberly Rogers, Vice President Academic Affairs & Student Affairs; Kevin Hepner, Vice-President, Administration and Finance; Patricia West, Chief Human Resources Officer; Cecile Regner, Vice President for Institutional Effectiveness

GUESTS: David Djulis, O’Connor & Drew, PC; Zachary Laflash, O’Connor & Drew, PC, Matt Noyes, MCAD

CALL TO ORDER

The meeting was called to order by Chairman Tompkins. A quorum was present.

PRESIDENT’S REPORT

COVID-19 and Black Lives Matter - Summary of the college’s activities since the May 2020 meeting and general discussion among Trustees. Importance of support for employees and students; RCC role as a thought leader in equity agenda, anti-racism collective action. The transition to remote learning accelerated due to COVID-19 resulted in positive action with faculty completing training in online. RoxSTARS program in development to provide laptops and hotspot to students who will need one for Fall 2020 semester. Project Access links students to social service benefits. RCC has provided financial support for students experiencing food insecurity through Instacart cards purchased with grant funds.

Recognition of Student Trustee – President Roberson expressed thanks and acknowledgement for the service of Student Trustee Fantasia James during the 2019-2020 academic year. Ms. James expressed her appreciation for the experience and the opportunity to represent the students. She will continue to be engaged with RCC as she completes her degree program in Fall 2020.

FINANCE COMMITTEE REPORT

FY19 A-133 Audit - David Djulis, O’Connor & Drew, PC introduced Zachary Laflash, O’Connor & Drew PC to present the A-133 Audit for FY2019. RCC internal controls were not tested in this audit. HCM2 status continues. No significant findings resulting in an unmodified opinion or clean audit. Five minor issues were noted. College administration provided corrective actions. This audit was submitted to the federal office clearinghouse, and it was accepted.

FY21 Preliminary Budget – The FY21 Preliminary Budget approval gives the college spending authority over the summer. The final FY21 Budget will be presented in at the September Board meeting. FY21 The
FY21 Preliminary Budget is conservative and based on a 10% overall reduction. The ongoing impact of the pandemic on enrollment and all college operations is difficult to predict. The state appropriation is expected to remain even for FY21. Adjustments have been made for loss of rental auxiliary revenue from RLTAC rentals, closing of the food service vendor (Rebecca’s) and on-campus bookstore (Follett) that are awarded.

RCC will used the tuition and fee schedule approved by the board in February 2020. There are ongoing negotiation with MCCC to determine faculty compensation impact of COVID on working conditions. The full cost of compensation will be known at the conclusion of the impact bargaining being conducted at the state level. COVID creates challenges and opportunities for the future direction of the college. Enrollment patterns and strategies are not reliable predictors since students are waiting for Boston Public Schools and university deadlines. The RCC Fall schedule can accommodate increases and workforce training programs have planned expansion of capacity. The virtual environment alleviates that space constraints of some in-person classes, such as our IT and science labs. More students can be enrolled in one section since the physical size of the RCC laboratory or classroom is no less of a limitation.

Chair Tompkins and other trustees encourage the college to plan for the retention of online students. President Roberson advised the board on the development of a college plan to provide laptop/internet access for all students. The investment in Quality Matters training for faculty to master online teaching over the summer will improve instruction. RCC will maintain the Athletics program to keep student-athletes engaged and ready whenever competitive play is resumed. Flexible, asynchronous delivery of instruction and other hybrid models will open access to students well into the future.

PRESIDENT’S EVALUATION

Trustee Amanda Fernandez summarized the results of the President’s FY20 Evaluation. The areas of strength include:

- External engagement
- Fiscal management
- Response to COVID-19

The Board encourages the President to continue to work on Enrollment, Workforce Development Programs, Anti-Racism/Equity Agenda, Remote Learning under the pandemic in the coming year.

Trustee Fernandez presented the recommendation to extend the employment contract for Valerie R. Roberson for one year, and to award the maximum merit increase.

Trustee Fernandez advised the board that DHE did not fund an FY21 merit increase pool for administrators. Further, the base salary of the RCC President is below that of peers in the Commonwealth. Chair Tompkins will bring the issue for discussion with the Commissioner of Higher Education to address compensation parity.

REPORT OF THE CHAIRMAN

Chair Tompkins encouraged the college to take advantage of opportunities created by COVID-19 on higher education. Working closely with the Foundation to raise the additional funds for college programs to meet student needs. Chair Tompkins encouraged the trustees to continue in their role as
ambassadors in the community. He looks forward to the college’s progress in the Nursing Program application with BORN noting the importance of RCC as provider of health care professionals of color in the Commonwealth. Chair Tompkins noted that the college addressed past fiscal issues and was looking forward to the growth of the college.

President Roberson responded to Trustee James about retention activities if RCC continues to deliver instruction remotely. RCC has enhanced new student orientations, advising and technology workshops to assist students. Continued improvements to ensure a positive learning experience will be implemented as unexpected issues arise. The college Reopening Committee will continue to work over the summer months, monitoring MEMA, Governor and City of Boston recommendations. The CDC and state public health office information is up to date and available.

CONSENT AGENDA

1. Resolution - Minutes BOT Minutes May 12, 2020
   Approved
2. Resolution – A-133 Audit
   Approved
3. Resolution – FY21 Preliminary Budget
   Approved
4. Resolution – Extension of Employment Contract - President
   Approved

Trustee Greenberg made the motion to approve all resolutions of the Consent Agenda. Trustee Francisco seconded the motion to approve the Consent Agenda.

Roll Call Vote on Consent Agenda

<table>
<thead>
<tr>
<th>Trustee</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Culliton</td>
<td>Aye</td>
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<tr>
<td>Fernandez</td>
<td>Aye</td>
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<tr>
<td>Francisco</td>
<td>Aye</td>
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<tr>
<td>Greenberg</td>
<td>Aye</td>
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<tr>
<td>James</td>
<td>Aye</td>
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<tr>
<td>Marrero</td>
<td>Aye</td>
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<tr>
<td>Perry</td>
<td>Aye</td>
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<tr>
<td>Tompkins</td>
<td>Aye</td>
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</tbody>
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All resolutions in the Consent Agenda are approved.

PUBLIC COMMENT
There was no public comment.

EXECUTIVE SESSION
There was no Executive Session.

ADJOURNMENT
The meeting was adjourned by Chair Tompkins at 7:09PM