

Application Process to an RCC Nursing or Radiology Program

Program / Option	Application Deadline	Classes begin
RadTech	March 15 2010	September 2010
Practical Nurse	March 15 2010	September 2010
ADNursing – New students Days	March 15 2010	September 2010
Students returning to program	April 15, 2009	June (eve) or Sept (day)
ADNursing – Advanced placement students Evening	April 15, 2009	June, 2009
ADNursing – New students Evenings	October 15, 2009	January 2010
Students returning to program	October 15, 2009	January 2010
ADNursing – Advanced placement students Days	October 15, 2009	January 2010

Due to specific requirements in these career education programs, health programs have selective and competitive admissions. There are more qualified applicants than can be admitted. To be considered for acceptance into a program, please note the following:

1. Students will be selected by results of the Health Sciences (formerly Nursing/Allied Health) admissions exam and grade point average (GPA). Scores and four sub-scores on the Health Sciences admissions exam are the first criteria. Grade point average in pre-requisite courses will be considered as a second criterion. Applicants who have not completed pre-requisite courses will not be considered. Completion of co-requisite courses will be considered in close decisions.
2. Students are encouraged to take the elective, Learning Strategies for Success in Health Professions (HLT101) to strengthen their academic skills prior to applying.
3. Only those students with complete and timely applications will be reviewed by the Admissions Committee. See the submission and deadline information above.
4. A completed program application sent to the RCC Admissions Department includes:
 - a. Application to the college with all college application requirements completed including validation of high school graduation or GED.
 - b. A separate Health Sciences program application form (see following page).
 - c. Submission of official transcripts from other post secondary schools with the college or nursing application attached to the health program application.
 - d. Completion of pre-requisite courses, college placement tests, and Health Sciences admissions exam (4 part TEAS).
5. Applications are accepted in late January each year (1/21/2010) for general admission in SEPTEMBER or in late September for JANUARY admission. A student not accepted to a program MUST RE-APPLY to be considered for the following year. Follow deadlines.
6. Obtain information from the Assessment and Placement Office (Room 4-102 in the Student Activities Building) about testing dates, times and how to register for the exam. The admissions test can be taken only once in an admission cycle/semester. Also contact the Assessment and Placement Office for information about CLEP exams and college placement tests.

The Health Sciences Division reserves the right to update and revise program admission criteria and program information as needed. LPNs and credentialed Rad Techs may contact the program coordinator regarding advanced placement into Associate of Science programs. Come to a monthly division Information Sessions or visit the nursing and allied health web site at www.rcc.mass.edu/nursing for the most recent updates and for dates of the sessions. Potential applicants are urged to complete as many general education requirements as possible before applying or entering a health program. See program requirement sheets for general education required courses/pre-requisites/co-requisites.

Advising suggestions for program success:

- Refer to the TEAS study guide for information about preparing for the TEAS exam. It is available at the RCC Bookstore and RCC Library.
- Students find health career course work to be very challenging. Students are advised to complete required general education credits, to work part-time, and to have support systems in place **BEFORE** entering a program.
- Health programs have additional associated expenses. Learn about financing a health career education at a monthly Information Session.

Criminal Offense Record Information (CORI)

In order for a student to be eligible to participate in an academic, community or clinical program that involves potential unsupervised contact with children, the disabled, or the elderly, the student will be required to undergo a Criminal Offender Record Information (CORI) check and/or a Sex Offender Registry Information (SORI) check. Students found to have certain criminal convictions or pending criminal actions will be presumed ineligible to participate in such activities. The College is authorized by the Commonwealth's Criminal History Systems Board, pursuant to Massachusetts General Laws, Chapter 6, Sections 167-178B, to access CORI records. The College shall refer to regulations issued by the Commonwealth's Executive Office of Health and Human Services, 101 Code of Massachusetts Regulations 15.00-15.16, as guidance when assessing student CORI records. Sex Offender checks shall be performed pursuant to Massachusetts General Laws, Chapter 6, Sections 178C-178P. For more information regarding the College's CORI/SORI check process, please contact the Director of Human Resources at 617.541-5386.

Immunizations, Health Status, and CPR

All RCC nursing or radiology students must provide documentation of the following immunizations to Student Health Services at least a month in advance of starting a program:

Measles, Mumps, Rubella (MMR) (two doses)

Diphtheria./Tetanus Booster (within last 10 years)

Hepatitis B. Vaccine - (completion of series of three)

Varicella vaccine x 2 or positive antibody titer

Tuberculosis- PPD (Mantoux) test within past 6 months. Chest x-ray required if PPD is positive

The programs also have specific policies related to maintaining health status. Contact the Student Health Services office at extension 5030 for details. All students must have current CPR certification before the start of classes and throughout the program.

Good Moral Character

Massachusetts General Laws, Chapter 112, sections 74 and 74 A require that all nursing applicants for initial licensure by examination furnish satisfactory proof of good moral character. This information includes, but is not limited to, the absence of a felony or misdemeanor conviction or professional discipline of a trade or professional license or certificate for a minimum of five (5) years before the date of submission of the license application.

Program Approval Status

The A.S. Nursing Degree Program is accredited by the National League for Nursing Accrediting Commission (NLNAC): 3343 Peachtree Road NE, Suite 500; Atlanta, GA 30326 www.NLNAC.org Both nursing programs (ADN and PNC) have the full approval of the Massachusetts Board of Registration in Nursing and the Mass Department of Higher Education. The A.S. Radiology Technology Degree Program has been approved by the Mass Department of Higher Education and is accredited by the Joint Review Committee on Education in Radiologic Technology (JR-CERT), 20 N. Wacker Dr., Suite 900, Chicago, IL 60606-2901, Phone: 312-704- 5300, www.jrcert.org

**Roxbury Community College
Health Sciences Division**

**Application for Academic Year
2009/2010**

Check one program <input type="checkbox"/> Associate of Science Degree Radiologic Technology Program (RT) <input type="checkbox"/> Associate of Science Degree Nursing Program (ADN Goal=RN) <input type="checkbox"/> Practical Nursing Certificate Program (PNC Goal=LPN)	<input type="checkbox"/> Former RCC Nursing & Allied Health student seeking reentry to (Specify course) _____ <input type="checkbox"/> LPN or Credentialed RT seeking advanced placement for degree
Name Last First Middle Maiden name (or any other name you have enrolled under at RCC):	
Address (please print) Street Apt. City State Zip Code Country	
Telephone Area code number Email address Date of Birth RCC Student ID number or Social Security number	
Have you been accepted to a RCC Nursing or Radiology program in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes – if yes, please explain - attach page	
Please be sure you have completed and attached or sent the following documents: <input type="checkbox"/> Application to the college – follow all listed directions on RCC college admissions form including copy of HS/GED document <input type="checkbox"/> Submission of official transcripts from other post secondary schools attached; and translated if needed <input type="checkbox"/> Successful completion of pre-requisite courses *(listed on back of page) <input type="checkbox"/> Health Sciences admission exam (TEAS) Applications will not be reviewed until all documents have been received. Deadlines need to be followed. Admission to a health program is selective, based on exam score and completion of pre-requisite coursework. Acceptance to a health program does not guarantee clinical placement. Please refer to college catalog.	
List transcripts you have submitted with this application. If you took TEAS or NLN ACE during a previous cycle, or at another college, please indicate this as well. Note that some colleges do not give the full four part TEAS that RCC requires.	
I hereby certify that all information stated in this application is complete and accurate. I understand that falsification or omission of information may result in disqualification or dismissal.	
Signature:	Date:

Return this page and related documents to: RCC Admissions Office, Attention: Ms. C.Ray, 1234Columbus Avenue, Roxbury Crossing, MA 02120-3400 617-541-5310 Keep unofficial copies of transcripts and exam scores for your files.

PLEASE ENTER YOUR NAME and ADDRESS on the NEXT PAGE.

INSTRUCTIONS TO APPLICANT

In the box below, carefully print your name and address. RCC staff will use this form to notify you when the application and supporting documents are received. It is your responsibility to ensure that your application is complete, but we will attempt to notify you if any documents are missing or prove inadequate. Do not write on this form, except in the address box directly below.

**Health Sciences Division
Communication Worksheet**

	Record dates of notices sent to applicant

DO NOT WRITE IN THE SPACE BELOW

Document	✓ Received	Notes
Nursing & Allied Health Program Application		Circle: ADN / PNC / RT
RCC (college) Application		
Nursing/Allied Health Admission Exam TEAS (not required for advanced placement)		
Math 99 eligible (ADN & PNC) or College level Math (RT) (100 or above)		
General Psychology (ADN & PNC)		
English Composition I (all)		
Anatomy & Physiology I (ADN & RT) or Human Biology I eligible (PNC)		
Human Growth & Development (PNC)		
HLT 101 (not required) Strategies for Success in Learning		
Other- (not required) AP2, G&D Micro CLEP, NLN/ACE I Advanced Placement Exam		