Notice of Vacancy

Division of Professional Studies
Radiology Technology Faculty/Clinical Instructor
MCCC fulltime Faculty Position
Application Deadline: May 22, 2015

General Statement of Duties
The faculty and Radiologic technology clinical coordinator coordinates educational services in the clinical setting to achieve equity of student clinical experiences according to established program standards. The clinical coordinator also functions in the role of faculty member and works collaboratively with the Program Dean.

Supervision Received: Reports to the Dean of professional Studies
Supervision Exercised: As directed by contract.

Essential Functions:
1. Submits preferred clinical, and /or course and lab schedules to program coordinator;
2. Develops and implements program goals, course, lab, and clinical objectives, and clinical evaluation;
3. Coordinates clinical education, in health care agencies with agency staff, with didactic education as assigned by the program director;
4. Implements and/or assists in clinical rotations that allow for students to achieve course objectives;
5. Evaluates and facilitates clinical education effectiveness through a schedule of regular visits to the clinical setting;
6. Facilitates and / or provides direct and indirect supervision of students in the clinical settings;
7. Facilitates and / or provides appropriate clinical instruction to students;
8. Facilitates and / or provides clinical competency evaluation for students;
9. Meets regularly with program and agency staff to maintain current documentation of students; clinical progress;
10. Coordinates and maintains students clinical records;
11. Establishes standard methods for evaluation of student clinical performance;
12. Instructs courses or portions thereof within the program as appropriate, including demonstrating competency in instructional and evaluation methods;
13. Assists the program director in developing, maintaining, and improving program quality according to professional standards and regulatory requirements;
14. Encourages part-time faculty to develop new methods of instruction to enhance classroom and clinical instruction;
15. Assists in student selection and recruitment, selection, and orientation of new instructional staff;
16. Provides or facilitates student advising, guidance, academic counseling, and referral to college learning resources, students services, and administrative services within the college;
17. Other duties as assigned by dean or program director.

Additional and marginal duties include:
1. Participates in departmental, divisional, and college-wide committees and activities;
2. Serves as liaison between students and clinical agency staff and program director;
3. Participates in ongoing program assessment and evaluation activities;
4. Maintains student compliance with admission and program requirements;
5. May function as “acting” program director when necessary.

**Minimum Qualifications:**

All Candidates must have legal authorization to work in the United States

1. Graduate from an accredited radiologic technology educational program. Bachelor’s degree in related field;
2. Master’s degree is preferred;
3. Minimum of two years clinical experience in the professional discipline, demonstrating proficiency in course development, student supervision, instruction, evaluation, and student advising preferred.
4. ARRT certification and MA licensure from the Radiation Control Program.

**Additional Qualifications required at the time of appointment (knowledge, skills and attributes)**

1. Adheres to professional scope of practice.
3. Excellent writing skills. This role will require extensive written communications skills with students, clinical agencies and others.
4. Serve as professional role model by demonstrating willingness to assist new clinical staff and other instructors in improving instruction.
5. Positive interpersonal communications skills.
6. Computer literacy skills; commitment with plan to become competent using available technology, such as PowerPoint, Intralearn, on-line and web-based learning resources.

**Annualized Salary Range:** Roxbury Community College offers competitive salaries and full benefits according to the guidelines and procedures of the MCCC Collective Bargaining Agreement. The range of the salary for this position is $41,470 to $92,555, commensurate with the qualifications and years of related experiences.

**Starting date:** Fall Semester

**Application Deadline:** May 22, 2015

**To Apply:**
Send a letter of application, resume, and the names and address of three references to:
Human Resources Department/ Attention the search committee for Radiologic Technology position;
Roxbury Community College
1234 Columbus Avenue
Or e-mail your resume to jobs@rcc.mass.edu
Office-617 541-5378
FAX: 617-541-5365
For more information about Roxbury Community College go to www.rcc.mass.edu. For more information about employment at RCC go to www.rcc.mass.edu/hr.

**Roxbury Community College is an affirmative action/equal opportunity employer and does not discriminate on basis of race, creed, religion, color, gender sexual orientation, age disability, genetic information, maternity leave, and national origin in its education programs or employment pursuant to Massachusetts General Laws, Chapter 12Band 152C, title VI, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504, Rehabilitation Act of 1973; Americans with Disabilities Act, and regulations promulgated there under, 34 C.F.R. Part 100 (Title VI), Pat 106 (Title IX) and Part 104 (Section 504). All inquiries concerning application of the above should be directed to the College’s Affirmative Action Officer and/ or the College’s Coordinator of Title IX and Section 504.**