Apply for Admission as an International Student:

Fill out the International Student Application:

Complete the International Student Application and bring your application to the Enrollment Center, Building 2, Room 102. Attach an official copy of a high school diploma or GED certification. If documents are not in English, an official translation must be evaluated by an approved agency, please visit www.cedevaluations.com. A non-refundable $35.00 application fee (U.S. dollars) is required.

Complete the I-20 Application Form:

Complete the I-20 Application Form to attend RCC on a student (F-1) visa.

Submit an Affidavit of Support:

Submit an Affidavit of Support or a notarized letter from your sponsor stating that the sponsor will be responsible for your educational and living expenses for the duration of your studies at Roxbury Community College.

Also submit a Current Certified Official Bank Letter:

Submit a current Certified Official Bank Letter showing a minimum of $20,000.00 dollars in a bank account to cover total educational and living expenses for one year.

Take the placement exams:

Non-native speakers with limited English proficiency will take an untimed assessment test consisting of a writing test and a multiple choice test. Students who place into the most advanced levels of English as a Second Language courses are also eligible to take the RCC Math Placement exam. Students who place into upper level ESL courses are eligible to take credit-bearing courses. Students in the Community ESL Program are not eligible to apply for an I-20. If you have completed a mathematics or English course with a grade of C or higher at an accredited institution, you may be eligible for exemption from testing. Submit a copy of your transcript and grade report evaluated by an approved center of education, in a sealed agency envelope, to the Enrollment Center, Building 2, room 102.

Information Session and Registration:

Following acceptance to the College, students will receive a letter inviting them to attend an Information Session to select and register for courses. Advising staff will assist students with appropriate course selection.

Submit Immunization Record:

Massachusetts General Laws, Chapter 76, section 15C, requires that all full-time (enrolled in 12 or more credits) and all students (full- and part-time) enrolled in health career programs present evidence of immunity to measles, mumps, rubella, diphtheria, tetanus, and three doses of hepatitis B vaccine and monteux testing for tuberculosis. Students in the health career programs also must present evidence of immunity to varicella and monteux testing for tuberculosis. For measles, mumps, rubella, and hepatitis B, serologic proof of immunity is acceptable. Students who fail to present the required information within 30 days from the date of registration are not allowed to register for subsequent semesters or receive final grades until the immunization form is received by the Enrollment Center, Building 2, Room
102. Immunization forms become part of the student's permanent file and therefore cannot be copied, transferred, or returned.

**Pay Tuition and Fees:**

Payment on Tuition and Fees should take place while students are registering for classes. Payment plans are not available to International Students.

F-1 Students must always pay non-resident student tuition and fees.

The U.S. Citizenship and Immigration Services (USCIS) Department requires international students to present proof of their ability to pay for all their educational expenses while studying in the United States. We estimate that you will have the following expenses if you live here for twelve months and go to college for both regular academic semesters (which are September – December and January – May):

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TUITION AND FEES</strong> FOR 1 ACADEMIC YEAR (12 CREDITS PER SEMESTER)</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>LIVING EXPENSES</strong></td>
<td>$8,400</td>
</tr>
<tr>
<td><strong>HEALTH INSURANCE</strong> (MANDATORY)</td>
<td>$1,600</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$20,000</td>
</tr>
</tbody>
</table>

*No financial aid is available for international students.*

USCIS (Citizenship and Immigration Services) require that all international students fulfill the following conditions:

- Pursue a full-time course of study (minimum of 12 credits per semester)
- Provide DSO at your school with current address and phone number.
- Notify DSO at your current school about your intentions to transfer to RCC.
- Keep a current passport that is valid 6 months into the future.

**Arrival at Roxbury Community College:**

All new international students are expected to arrive in Boston no later than 3 weeks before the beginning of classes. This is necessary to allow time for the student to get settled, take the placement test, meet with an advisor, and register for classes. Please contact Gloria Castro the Senior Admissions Counselor/International Student/DSO, 1234 Columbus Ave., Roxbury, MA 02120 or call 617.708.3737.

**Student Housing:**

Roxbury Community College is a commuter school. RCC does not offer student housing, this means that you will be responsible for obtaining adequate housing. Keep in mind that in most instances property owners will ask for first and last month rents, plus a security deposit equal to one month’s rent. These initial expenses can easily cost $1,500.00 - $3,000.00 U.S. dollars.

**While You Are a Student at RCC:**

Gloria Castro is your International Student Advisor. If you have any concerning regarding your F-1 student Visa, contact her.

Enrollment Center
Roxbury Community College
1234 Columbus Avenue, Roxbury, MA 02120
617.541.5310 (P) 617.427.5316 (F)
[www.rcc.mass.edu](http://www.rcc.mass.edu)
I-20 Application

You must complete and return this application to the Enrollment Center. If you have not done so already, attach an affidavit of support (I-134) documenting ability to pay all educational and living expenses while studying in the United States. The affidavit should include a notarized letter from your sponsor and a current certified bank letter. International students attending Roxbury Community College should have a minimum of $20,000 available for educational and living expenses. An I-20 will be issued when this form and all other appropriate documentation is returned to our office.

Applicant’s Family Name ______________________________ First Name ______________________________

Date of Birth (month/day/year) __________________________________________

Country of Birth __________________________ Country of Citizenship___________________________

Passport Number _________________________ Expiration Date: ______________________________

Current Address in the U.S.

____________________________________________________________________________

Street Address ______________________________________________________________________

Providence City Country

Telephone Number in the U.S. ( )___________________

(Foreign Address), please notify;

____________________________________________________________________________

Street Address ______________________________________________________________________

Providence City Country

Semester which you plan to enter Roxbury Community College? _____________________________

Program of Study? __________________________

Student applying from within the U.S., please answer the following questions:

What type of visa are you currently on? __________________________ Expiration Date: ______________

What is your Admission/Departure number on your I-94 Card: ______________________________
Transfer Student Records to Roxbury Community College

To Be Completed by Student

Student Name ________________________________________________________________

Date of Birth (Month/Date/Year) ________________________________________________

Date you plan to enroll in Roxbury Community College ______________________________

TO THE STUDENT: Please have this form completed by your International Student Advisor. Applications are considered incomplete for review if this form is not forwarded.

TO THE INTERNATIONAL STUDENT ADVISER: The student named above is applying for admissions to Roxbury Community College. Please forward your reply to the letterhead mailing address.

1. Date of most recent enrollment ______________________________________________

2. Is the student eligible to continue at your institution? Yes ( ) No ( )

3. To your knowledge, has the student met all obligations to the Department of Homeland Security? Yes ( ) No ( )

4. Admission Number on I-94 __________________________

5. SEVIS transfer release date __________________________

6. SEVIS number __________________________

7. Date of initial enrollment at your institution ________________________________

8. Has student used any period of optional practical training? Yes ( ) No ( )

9. We would appreciate any comments you think may be helpful to us.

____________________________________________________________________________

Signature _______________________________ Date ________________________________

Title ________________________________________________________________

Name of Institution _________________________________________________________

Mailing Address __________________________________________________________

Telephone Number _______________________________________________________

E-mail address ____________________________________________________________
International Student Agreement

PLEASE SIGN AND RETURN THE INTERNATIONAL STUDENT AGREEMENT WITH YOUR PACKAGE.

The International Student Agreement must be signed and returned with your application as evidence that you understand the obligations of being accepted to Roxbury Community College.

1. International students in the United States on visas cannot establish a permanent domicile in this country no matter how many extensions may have been granted. Therefore, international students must pay non-resident tuition.

2. To qualify and maintain a student visa (F-1 status), the international student must register for and maintain 12 credit hours each semester.

3. An international student who accepts unauthorized employment is subject to deportation.

4. All tuition and fees must be paid at the time of registration.

I have read the above statements and fully understand my obligations if I am granted a student visa. I also understand the total cost of one year’s education in the United States of America at this institution is $20,000.00 and that I will be responsible for payment of all debts and liabilities assumed by me while attending Roxbury Community College.

HOME COUNTRY INFORMATION (PLEASE PRINT CLEARLY)

___________________________________
Name (Please Sign)

___________________________________
Full name

___________________________________
Date of Birth (month/date/year)

___________________________________
U.S. Address

______  _____________
City/Town Zip Code

___________________________________
Country of Birth
HIGH SCHOOL SELF-CERTIFICATION

All applicants who have obtained a high school diploma, or a GED certificate, will be eligible to be admitted to Roxbury Community College Associate degree or Certificate programs of study. By completing this form, you are certifying that you graduated from high school or completed your GED.

You must submit documentation of high school completion (transcript or diploma) with graduation date if you are a current high school senior, or an international applicant requiring a F1 visa. Students who graduated from a Massachusetts public high school after 2003 must have completed the MCAS requirement.

*Roxbury Community College strongly encourages the submission of high school transcripts.*

Name_________________________________________Social Security No._____/_____/_____

Date of Birth_____________________________________

Did / will you earn a high school diploma? _____Yes _____No

If yes, name of high school ______________________ Graduation date:____________________

Did / will you earn a GED? _____ Yes _____No Completion date:____________________

Did / will you earn a home school diploma? _____Yes _____No Graduation date:____________________

_____ I certify that all the information is accurate and complete.

_________________________________________ Date ________________

Applicant’s Signature

_________________________________________ Date ________________

Parent’s or Guardian’s Signature (If applicant is under 18 years of age)