Attendance Policies

Students are required to attend classes in which they have enrolled no later than the third class meeting, for courses that meet three times or two times a week. For courses that meet once a week, a student must attend by the second class meeting. A student who does not attend and has not dropped by the drop deadline, will receive an NA (Never Attended) from the faculty member. If a student is unable to attend a class, it is the student’s responsibility to make up work that was missed as a result of the absence. Each faculty member defines excessive absence in the course syllabus. If a student is excessively absent, a failing grade may be given for the course. Roxbury Community College supports and enforces the attendance policy as stated on every course syllabus.

Students who have missed, or know that they will miss, more than three consecutive classes due to illness should contact their dean and academic/faculty advisor. Upon receipt of documentation regarding the illness, the dean will notify the appropriate faculty in writing that the student’s absence was due to a documented illness.