Honors Project Schedule

Spring 2014

Designed as a guide for the instructor and student engaged in the honors project, this schedule contains:

1) deadlines for components of the project to be delivered to the instructor;
2) deadlines for components of the project to be delivered to the Honors Coordinator;
3) rehearsal dates for the oral presentation;
4) dates to review the research paper;
5) resources to assist in shaping the outline and research paper available on the Honors Moodle Web site; and
6) special events.

Please review this schedule carefully and plug key dates into your calendar. If there are any schedule conflicts, please contact the Honors Coordinator at rgray@rcc.mass.edu. The Committee looks forward to supporting you during this exciting process!

The following schedule has been adapted from The Research Handbook written by The Writing Center’s Judy Kahalas:

January 30: Honors Program Open House featuring research by current Honors student, April Andrew, 1:30-2:45pm and 5:30-6pm, room 424 (The Faculty Lounge)

February 6, Noon: Honors Applications Due

February 11: Acceptance Letters distributed to students and instructors

February 13: Instructors and Honors students attend The Honors Program Workshop, 1:30-2:45pm, room 424 (The Faculty Lounge)

A review of the Honors Program Moodle site containing sample research components will be discussed at this time.

Week of February 17: Develop the Working Bibliography (MLA/APA format) and a review of 3 sources.

See p. 7 of The Research Handbook.

Set up a conference with your instructor to review the bibliography and a review of 3 sources.

Week of February 24: 1st meeting with Instructor to review the Working Bibliography and a review of 3 sources.

Develop the research question (go to p. 1 of The Research Handbook) and an outline (choose “Outlining” after clicking on PowerPoint Presentations of Research Components) that attempts to respond to the question.

Week of March 3: Email the review of sources and Working Bibliography to the Honors Program Coordinator.

Schedule a meeting with Instructor to review the research question (go to p. 1 of The Research Handbook) and an outline (choose “Outlining” after clicking on PowerPoint Presentations of Research Components) that attempts to respond to the research question.
Week of March 10: Develop a thesis statement (choose “Generating a Strong Thesis Statement” after clicking on PowerPoint Presentations of Research Components) and outline (see p. 5 of The Research Handbook).

Schedule a meeting with Instructor to review the thesis statement and outline.

Week of March 24: Meet with Instructor to review the thesis statement and outline.

Submit the thesis statement and outline to the Honors Coordinator.


Week of March 31: RSVP the date you’ll participate in the PowerPoint rehearsal (either 4/10 or 4/15, 1:30pm)

April 1: Students and Instructors attend Honors PowerPoint Presentation Workshop, 1:30-2:45pm, room 424, The Faculty Lounge

Week of April 7: Instructor reviews first draft of the Research Paper.

In order to participate at Honors Presentations Day, submit the final draft of the research paper by May 4th to the Honors Program Coordinator, Rhonda Gray.

April 10: Honors Presentations Rehearsal, 1:30-2:45pm, room 424 (The Faculty Lounge)

April 15: Honors Presentations Rehearsal, 1:30pm-2:45 pm, room 424 (The Faculty Lounge)

April 29: Honors Advising. Consult with members of the Honors Committee to incorporate Honors courses in your Fall 2014 academic schedule, 1:30-2:45pm, room 207Q, The Learning Center

May 1: Final Rehearsal of selected Honors Presentations, 1:30pm-2:45pm, room 424, The Faculty Lounge

May 4: Submit the final draft of the research paper to the Honors Coordinator.

May 5: Honors Presentations Day, 9am-2pm, Media Arts Building, room 310