**Career Gateway** is an easy-to-use online tool that connects you and your organization to the future workforce in your community. Through Career Gateway, you can choose to participate in any number of career development activities that you are willing to participate in.

Go to [http://www.rcc.mass.edu/current-students/career-gateway](http://www.rcc.mass.edu/current-students/career-gateway) to sign up and select any of the activities.

### SHORT-TERM ACTIVITIES

- **CAREER COACH** 1+ hrs/week
  - Respond to student questions and offer advice via a web discussion board.

- **GUEST SPEAKER** 30-60 minutes (per class)
  - Speak to a group of students & teachers about your career, training and skills, or about general business topics.

- **COMPANY TOUR** 1-2 hours
  - Tours allow classes of students and/or teachers to view an organization's facility and operations.

- **MOCK / INFORMATIONAL INTERVIEW** 15-60 min. per interview
  - Help students develop their interviewing skills and provide constructive feedback.

- **BUSINESS ROUND TABLE** 4 hours
  - Experts discuss trends and industry standards.

- **JOB SHADOW** 2-8 hours
  - Allow students to observe daily routines and activities of your job.

- **COMPETITION JUDGE** 1-8 hours
  - Help judge student projects and provide constructive feedback.

- **CAREER FAIR** 2-8 hours
  - Participate in a career fair by having a booth or by meeting with a small group of students/job seekers as they explore their career options.

### MEDIUM-TERM ACTIVITIES

- **SERVICE LEARNING OPPORTUNITY** 2-15 hrs
  - Provide students/job seekers an opportunity to give back to their community by allowing them to participate in a project at your company.

- **SUMMER EXTERNSHIP - TEACHER** 1-2 days
  - Provide teachers with an opportunity to learn more about your organization, your industry and the needs in the region.

- **SUMMER SITE VISIT-TEACHERS** 2-4 hours
  - Teachers visit business sites to learn daily routines and activities of a company.

- **CURRICULUM ADVISOR** 1-15 hours
  - Teachers consult with industry experts about industry trends in order to begin aligning high school curriculum.

- **PROJECT ADVISOR AND SUPPORT** 1-15 (may vary)
  - Provide support to students while they explore real-world problems and challenges.

### LONG-TERM ACTIVITIES

- **INTERNSHIP/ PROJECT SUPPORT** 24+ hrs
  - Provide students with "hands-on" learning in the area of their career interests.

- **COMMUNITY MEMBER** 1-40 hours
  - Participate in a variety of workforce development and education preparatory committees.

- **SUMMER / PART-TIME JOB** 24+ hrs
  - Provide students valuable work experience.

- **COMMUNITY MEMBER SCHOOLS** 24+ hours
  - Monthly meetings to provide recommendations on building academies.